

Abra Payroll provides you with the control you need to process your payroll accurately and quickly, every time! Through powerful tax compliance reporting and analysis, and excellent tracking of employees' hours and accrual balances, Abra Payroll is your complete source for cost-effective payroll management. Abra Payroll fully integrates with Abra Suite®, providing real time communication between payroll and HR for efficient updating.

Respond Quickly to the Changing Demands of Payroll Processing

- **Produce paychecks on demand.** Void and reissue single checks and update the appropriate accounts, including employee earnings, deductions, tax withholdings, and employer tax liability.
- **Run trial payrolls and make last-minute changes** according to your schedule without being charged extra by a service bureau.
- **Automatically calculate retroactive pay** using earnings history per your designation.
- **Process multiple companies and pay frequencies simultaneously** instead of one-at-a-time.
- **Reconcile your checks quickly** by spreadsheet view and flexible check sort orders.

Benefit From the Flexibility of In-House Payroll Processing

- **Assign an unlimited number of deductions per employee.** Set up maximum withholding amounts and control the deductions by designating start and stop dates.
- **Prioritize withholding deductions** to handle levies or garnishments to employees' wages.

- **Deposit employee pay to an unlimited number of banks** under NACHA standards with built-in direct deposit processing.
- **Track multiple jobs and projects per employee** with multiple earnings and workers' compensation codes.
- **Integrate your payroll data to leading financial accounting software packages** with our custom built-in links.

Benefit from Multi-Tiered Time Entry Processing

- **Enter time for multiple companies, pay groups, and employees during the same session.** This feature is ideal for work situations not based on a standard weekly or biweekly pay period.
- **View cumulative total of hours** as time is entered for each employee.
- **Track available year-to-date vacation, personal, and illness accrual balances** while inputting employee time.
- **Automatically calculate gross pay** using the Gross Up Calculation by entering a base net pay during the time entry process.
- **Make real time changes** to an employee's calculated voluntary deductions or tax-withholding prior to check processing.

Gain Access to Critical Information

- **Reconcile payrolls and quarter-ends** with up-to-the-minute facts and instant analysis that include a gross-to-net, 941 audit, and an employer tax liability.
- **View more than 100 standard reports** that include information such as: Payroll Deposit Requirements, Workers Compensation Costs, and Unemployment and Disability Wages.
- **View a report on screen, print, or export it** to a file to use in other software applications such as Microsoft® Excel.
- **Use the built-in Report Writer® to create unlimited custom reports** to meet needs unique to your organization.

Satisfy Government Regulations

- **Comply with IRS filing requirements for the Electronic Federal Tax Payment System.** Abra Payroll accommodates both the ACH Credit and ACH Debit filing methods.
- **Maintains and supports Federal, state, and local taxes.** Each quarter, through our tax update program, you'll receive updates to maintain your specific tax requirements.

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- **Complete necessary paperwork with government related built-in forms:** W-2, 1099-MISC and 1099-R, W-3, 941 and 943 preprinted forms, and unemployment tax reports, to name a few.
- **Generate cost accounting and labor distribution reports** by project, job cost center, fund, department or organization.
- **Determine payroll allocations,** payroll deposit tax liabilities, and payroll withholdings in minutes.
- **Review labor allocations** by employee, earnings, deductions, and taxes.

Choose From a Variety of Check Printing Options

- **Customize your own payment forms** for check and earnings statements and direct deposit advices. Incorporate company logos, subsidiary names, and other data.
- **Print on several types of check or direct deposit stock** in a variety of check formatting options.
- **Cut printing costs with Laser Check MICR** for MICR-encoding on blank check stock.
- **Provide automatic signature printing** with convenient laser check signature.

Maintain Maximum Security of Sensitive Data

- **Protect key information** with sophisticated multi-level security.
- **Create and assign** an unlimited number of user IDs and passwords.
- **Easily follow audit trails** to identify who made each change by date, time, and type of change.

Extend Your Ability to Communicate with Abra Alerts™

Abra Suite, combined with Abra Alerts, will increase productivity and save time by automatically monitoring the database and proactively distributing information to your HR/Payroll Personnel, Managers, and Employees via your existing email system. For example:

- **Deduction has reached Goal.** This alert will notify an employee when a deduction goal has been reached.
- **Direct Deposit Verification.** This alert will notify an employee when a new direct deposit is set up or an existing direct deposit has changed.
- **W-4 change verification.** This alert will notify an employee when any of their W-4 information changes.

Get Maximum Value with Abra SupportPlus™

Protect your investment and get the most out of your software with Abra SupportPlus.

Abra SupportPlus provides you with a total solution including product updates, discounts, and a team of technical specialists ready with knowledgeable support and service. In addition you also receive other value-added benefits, including:

- Expert, toll-free telephone support
- 24-hour SupportPlus Online, including access to our knowledgebase on the web
- Downloadable tax law updates and system enhancements
- Free subscription to our quarterly newsletter

The **Abra Suite**® family includes:

- Abra HR®
- Abra Payroll®
- Abra Train®
- Abra Recruiting Solution™
- Abra Org Chart™
- Abra Attendance®
- Abra Alerts™
- Abra Employee Self Service™



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System requirements: Pentium processor, Windows 95, Windows 98, Windows 2000, or Windows NT 4.0; 16 MB RAM (32 MB for Windows NT); 100 MB disk space (varies by configuration); VGA or Super VGA; HP-compatible laser printer. Compatible with latest versions of Novell NetWare and Microsoft NT.

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